

Underserved and Vulnerable Populations Workgroup Kickoff Meeting

Wednesday, December 9, 2009

3:00 PM – 4:00 PM

Number: 888-232-0366

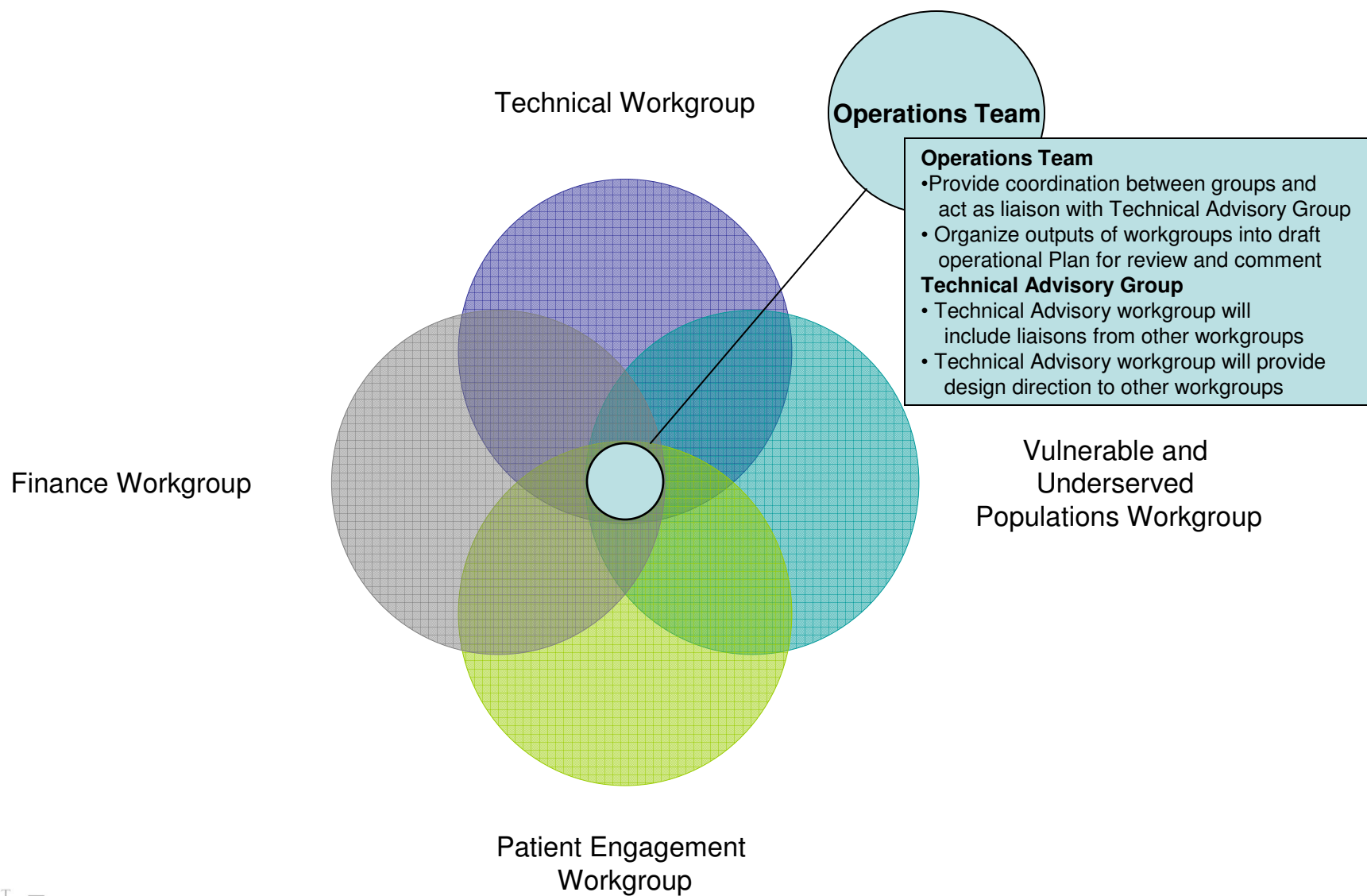
Participant passcode: 355658

Agenda

Topic	Discussion Items	Time
➤ Introductions		5 min
➤ Workgroup Framework		5 min
➤ Review Workgroup Charter	<ul style="list-style-type: none">➤ Goals➤ Objectives	15 min
➤ Deliverables	<ul style="list-style-type: none">➤ Required for Operational Plan➤ Long Term Deliverables	15 min
➤ Project Milestones and Timelines		15 min
➤ Wrap-up and Next Steps	<ul style="list-style-type: none">➤ Call for Co-Chairs➤ Next meeting	5 min

Please access materials, including the workgroup charter, here: <http://www.hie.ca.gov/>

Workgroup Framework



Underserved Populations Workgroup Charter

Purpose	Address the specific needs and disparities among vulnerable and underserved populations including children in foster care programs, aging and disabled population (including dual eligibles and those beneficiaries being served through Medi-Cal Managed Care plans), mental health, behavioral health and the uninsured, and incorporate their needs into the operational plan. The Workgroup will develop and recommend a communication and outreach strategy to ensure the considerations and disparities among vulnerable and underserved populations are known and addressed.
Linkage to other Efforts	Other efforts, such as the California Privacy and Security Board (CalPSAB), Medi-Cal meaningful use program, workforce training, regional extension centers and others must be incorporated into the process as appropriate. As necessary, ad hoc committees that include members of CalPSAB and Workgroup members will be created to effectively and quickly deal with issues.
Principles and Objectives	The process for incorporating the needs of the underserved and vulnerable populations into HIE services should be collaborative, open, inclusive, fair and transparent.
	Meaningful use requirements and HIE services should serve as a foundation for developing tools that serve these populations.
	HIE services should support community care and improve care for underserved populations, and provide a means for providers to achieve meaningful use, depending on their needs and pre-existing capabilities
	The Committee should coordinate with programs supporting California's health care safety net facilities and providers in underserved communities, including Child Support Services, , County Foster Care, Juvenile Justice and Mental Health Programs, Department of Health Care Services programs, California Medical Assistance Program, long-term care and other programs servicing vulnerable populations

Workgroup Charter, continued

Principles and Objectives (Continued)	HIE services must support the aforementioned programs and recognize that California's health care safety net facilities and providers in underserved communities generally face significant fiscal and resource challenges
Goals	To assist the Technical Workgroup, Operations Team, HIE Governance Entity and CHHS to enable statewide HIE while addressing the specific needs of the underserved and vulnerable populations and working to eliminate disparities in care.
	To ensure that federally defined and California Medi-Cal requirements for addressing the needs of these populations are met to assist the HIE Governance Entity and the State to put the expected \$38.8 million in HITECH grant funding to the best and highest use.
	To ensure that requirements of the expected participants in HIE are incorporated into specific tools and functions developed or these populations; expected participants include: consumers, hospitals, ambulatory care providers, health plans, HIOs, government and others
	To garner support, consensus and buy-in from California advocacy groups representing these populations.
	To ensure that the HIE needs of the various program providing critical services to these populations are addressed and met through the HIE services to be developed
	To ensure that communication strategies are developed that allow these populations and the programs that serve them to access HIE services

Workgroup Deliverables

Topic	Discussion Items
Required for Operational Plan	<ul style="list-style-type: none"> ➤ Recommendations and strategy to address the needs and disparities among underserved and vulnerable populations for inclusion in the Operational Plan ➤ Requirements for incorporation into the technical design to ensure that the meaningful use requirements, as well as the needs and disparities among underserved and vulnerable populations are incorporated into HIE services ➤ Communication and outreach strategy to underserved and vulnerable populations that integrates input from groups with experience and insight into the needs of vulnerable and underserved populations (e.g. CHCF, CalPSAB, DHCS, DSS, Juvenile Justice, Long Term Care and Rehabilitation programs, CMAC, Indian Services, and DDS) ➤ Metrics and measurement tools to ensure that needs and disparities among underserved and vulnerable populations as identified in the Operational Plan are monitored and met ➤ Vulnerable and Underserved Populations project schedule (2010 - 2013) ➤ Vulnerable and Underserved Populations staffing plans ➤ Vulnerable and Underserved Populations cost estimates ➤ Issue identification and risk mitigation strategies
Other/Long Term Deliverables	<ul style="list-style-type: none"> ➤ Ensure that requirements of the expected participants are incorporated into specific tools and functions developed for special populations ➤ Garner support, consensus and buy in from advocacy groups representing underserved and vulnerable populations ➤ Measure and monitor progress against defined metrics and recommend actions to ensure patient engagement strategy objectives are met on a timely basis

Project Milestones and Timelines

Meetings will be weekly on Wednesday from 10am to 11am PST (proposed)

Week	Key Topics and Decisions
12/9	<ul style="list-style-type: none"> ➤ Initial kick-off meeting and education ➤ Finalize charter; ➤ Create project schedule through March 31st, 2010 / Operational Plan submission
12/16	<ul style="list-style-type: none"> ➤ Initial working session on operational plan deliverables
12/23	<ul style="list-style-type: none"> ➤ Continued working sessions on operational plan deliverables
12/30	<ul style="list-style-type: none"> ➤ Draft outlines for operational plan deliverables
1/6	<ul style="list-style-type: none"> ➤ Finalize and distribute outlines for operational plan deliverables
1/13	<ul style="list-style-type: none"> ➤ Initiate operational plan deliverable development
1/20	<ul style="list-style-type: none"> ➤ Incorporate feedback from advisory board into operational plan outlines ➤ Draft operational plan deliverables
1/27	<ul style="list-style-type: none"> ➤ Draft operational plan deliverables ➤ Develop project plan, staffing and budget requirements for 2010 through 2013 to support operational plan deliverables

Week	Key Topics and Decisions
2/3	<ul style="list-style-type: none"> ➤ Finalize first public draft of operational plan deliverables
2/10	<ul style="list-style-type: none"> ➤ Review and reconcile operational plan components with other workgroups
2/17	<ul style="list-style-type: none"> ➤ Incorporate feedback from advisory board into operational plan deliverables ➤ Update operational plan deliverables
2/24	<ul style="list-style-type: none"> ➤ Compile all components into a complete draft operational plan
3/3	<ul style="list-style-type: none"> ➤ Work with Operations Team to finalize operational plan draft for public distribution and comment
3/10	<ul style="list-style-type: none"> ➤ Workgroup review and comment on complete operational plan
3/17	<ul style="list-style-type: none"> ➤ Incorporate feedback from advisory board into operational plan deliverables
3/24	<ul style="list-style-type: none"> ➤ Incorporate public feedback into operational plan deliverables
3/29	<ul style="list-style-type: none"> ➤ Finalize operational plan for submission to ONC

Wrap-up and Next Steps

➤ **Call for Co-Chairs**

- Responsibilities
 - Lead weekly workgroup calls
 - Guide content and drafting of deliverables
 - Participate as member of core Operations team to coordinate among workgroups and provide updates to Advisory Board
- Process for nominations
 - Please email your nomination to Joseph Ray at jdray@manatt.com
 - Nominations will be presented to the State for selection
 - A representative from the state project may contact you

➤ **Workgroup Staff**

- Joseph Ray and Alana Ketchel
- Julie Murchinson, Amanda Goltz, and Kier Wallis

➤ **Next Steps**

- Contact co-chairs over the next week
- Review Health Information Exchange Cooperative Agreement Application to ONC, containing Strategic Plan and budget
 - Available here:
<http://www.hie.ca.gov/FederalUpdates/CAHIECooperativeAgreementApplication/tabid/95/Default.aspx>
- **Next meeting: Wednesday, December 16 at 10:00 AM. Dial in: 888-232-0366; Participant passcode: 355658.**